

Warehouse Worker

We are currently seeking an experienced Warehouse Worker for our Rexdale, ON Branch to join our team. We offer a competitive salary and benefits package, including a group RSP; if you wish to have a career in a fast paced industry – join our team!

Job Summary:

- Prepares orders by processing requests and supply orders; pulling materials; packing, wrapping and labelling pallets; placing material in staging area
- Completes order shipment by loading trucks efficiently; ensures accuracy and quality of orders being loaded
- Unload incoming material shipments and store efficiently in designated locations
- Assist in effective completion of inventory audits
- Maintain quality service by following organization standards
- Maintains safe and clean work environment by keeping warehouse neat; complying with established policies and procedures
- Documents actions by completing forms, reports, logs, and records

Qualifications:

- Teamwork, coordination, organization, planning, time management, reporting skills, inventory control, documentation skills, equipment maintenance, dependability
- Minimum 6 months experience as a forklift operator
- Excellent communication skills both verbal and written
- Excels at operating in a fast pace, community environment
- High comfort level working in a diverse environment